On behalf of the Office of Planning and Development, thank you for reading the CSI Grants Gazette! We hope you will find the information contained inside useful in pursuing grant funding. As most of you know, grant funding is of increasing importance. We here in the Office of Planning and Development are pleased to help you in any way we can.

So what are some of those ways? What are some of the services you can expect from your Grant Development team? It would be easy for us to say “Whatever it takes” (which is true: we’ll help in any way we can!), but that’s a little vague. Here are some of the specific kinds of things we can assist you with:

- **Funding research**—there are a multitude of resources (both hard copy and electronic) available to seek funding sources for grant applications. I’d be happy to sit down with you and review some possible funding avenues we might pursue. Of course, ya gotta come in and see us first!

- **Proposal development**—one of the greatest challenges educators face today is time management. Faculty are very busy, and the idea of having to fit in grant writing time is daunting to say the least. As your Grant Development Coordinator, it is my responsibility to take the lead in writing, reviewing, editing and submitting grant proposals. I’ll make the process as easy for faculty as possible, and who knows? You just might enjoy it!

- **Grant management expertise**—getting a grant is only half the battle. Managing external funding can be tricky. Get the latest grant management information to keep your program on-track and running smoothly.

- **Budgetary issues**—not sure what matching is? Unsure of how much indirect to charge in your budget? Let us help you unravel all of the strings that come with external funding!

These are but a few of the ways we can be of service to faculty. As we are part of Planning and Development, we can assist in program development and implementation as well as grant-related activities. Contact any of the following folks for more information. Thanks again for your time, and we look forward to seeing you soon!

Greg Rogers, Grant Development Coordinator ....... x 6248
Monica Castañeda-Kessel, HCDC Grant Writer....... x 6258
Magan Ruffing, Grant Accountant...................... x 6216
Donanna McKinstry, Office Specialist............... x 6244
CSI Foundation Mini-Grant Awards

A record number of applications for CSI Foundation mini-grants were submitted last fall. These proposals included a wide variety of worthy projects aimed at improving student learning while supporting the CSI strategic plan. Following are projects that were funded:

Clark Draney - Equipment to create digital images for use in teaching courses

Tiffany Eden - Scholarships for Early Childhood Education students to attend workshops on the latest developments and changes in the assessment tool (Child Observation Record) used in ECE Preschool and Toddler Labs

Gordy Kokx - Subscription to a continuing education program for students

Gordy Kokx and Julie Heithecker - Purchase and implementation of handheld computer devices for paramedic students

Shannon Palmer Stowe and Ann Flannery - Software and equipment to increase use and awareness of assistive technology

Shawn Willsey - Purchase of a fractured-rock groundwater simulator for physical science instruction

Brett Reid - Video camera for crime scene photography

Other grants recently submitted and awaiting approval include:

- Science Camp - $30,000
- Math/Science Partnership - Mini-Cassia - $453,000
- Math/Science Partnership - Gooding - $151,000
- Nursing Workforce Diversity - $943,000
- Scholarships for Disadvantaged RN’s - $100,000
- Qwest “Kids in Health Careers” - $10,000
- Dental Assisting Students - $11,850

What’s YOUR Great Idea?
IT’S MINI-GRANT TIME!!!!

Yes, folks it’s mini-grant time again! This is your chance to get funding for that pet project you’ve been wanting to do this semester. Mini-grants are a great way to augment your department funding for projects that are “above and beyond” the normal great work that you do. Most of you are pretty familiar with mini-grant basics, but there are a few changes to this next round that you should be aware of:

Faculty and staff can only be awarded one mini-grant per year. In the past, we’ve allowed multiple awards to individuals in a single year. In reviewing this policy, we noted that several folks have gotten awards in both Spring and Fall semesters. We’d like to give more of you a chance, so if you are successful in the Spring semester, you MAY NOT apply for Fall, and visa-versa for Fall (may not apply in Spring of the following year).

We will continue to fund Travel expenses this year (not to exceed 15% of the funding request). We added travel as a category in Fall of 2005 and had several requests.

Cooperative Retreat applications will be accepted in Fall of 2006. If you have a retreat application, please contact Curtis Eaton at ext. 6242.

Please remember to include taxes and shipping/handling on all applicable items in your budget. Several past recipients have found themselves short of funding by not including these items.

The spring deadline for mini-grants this year is March 15, 2006.

You can access more information on mini-grants by going to the CSI website and clicking the “Offices and Services” tab. Click “Office of Planning and Development” on the next screen, then “Grants Development”. At the bottom of the screen, you’ll see a tab that says “Key Links for Grant Writers”. Click it. You’ll then see the “Mini-grant” tab, and you’re home free.

I’ll be scheduling a workshop on writing for the mini-grants in the near future. Look for an e-mail with the date, time and location. And as always, you’re welcome to call me at ext. 6248 if I can answer any grant questions you may have. Thanks!

Good Luck and Good Hunting!
Greg, The Grant Guy Sez…

Thanks for making my first year at CSI a good one! I’ve worked at other community colleges and have not found a more willing and cooperative group of faculty and staff. Thanks! Your energy and enthusiasm certainly makes my job a lot easier. I look forward to working with all of you again in the coming months.

I also wanted to remind you that the first step in applying for a grant (whether new or a renewal of an existing grant) is to let me know what you are doing. It’s hard for me to keep track of all the good work you do if I don’t know what it is! It also avoids confusion on who is working on what grant. We’ve had a situation where two faculty were working on the same grant without the other (or myself) knowing. PLEASE call me or come by for a chat BEFORE you begin any grant activity. I’m here to help with ideas, information and to get the paperwork going. For more information or answers to any other grant questions, give me a call and I’ll be happy to give you a hand. Thanks!

Greg at ext 6248

Reminder -

Mini Grants are due in the office of Planning and Development on Wednesday, March 15. Please submit both a hard copy with the signature of your supervisor and an electronic copy of your application to Donanna at dmckinstry@csi.edu.

Fiscal Tip:
Did you know that by law, CSI has to go out to bid for individual purchases that exceed $25,000?

Monica’s Magic…

The Health Science and Human Services Department has begun implementation of its Power of Rural Partnerships—Solutions for Health Occupations Shortages project. During the month of March, CSI and MVRMC will upgrade the digital connectivity between sites to improve information dissemination and reception. In addition, 8 K-12 districts are coordinating with CSI to schedule installation of clinical equipment as well as refer eligible candidates for Health Occupations Dual Credit Training Stipends. The CSI ADN program has expanded admissions to both January and August to increase the number of students and to improve clinical saturation. The Power of Rural Partnerships project will touch many lives and sharply improve workforce access.

In January, HCDC submitted for Scholarships for Disadvantaged Students and Nursing Workforce Diversity grants. So wish us luck!

Monica Castañeda-Kessel at ext 6258

Magan’s 2 Cents…

As we have passed the half-way mark of our fiscal year, please pay special attention to your budgets. You should be more than 50% spent by the end of January. This is also a good time to review your line item budgets. If you are concerned about a particular line item, please give me a call. If allowable under the grant, we may need to submit a request to move budget between categories.

Also, December marked the end of our 2nd quarter, if you need any detail reports or have fiscal questions regarding your quarterly reports, please give me a call. I would be happy to help. Upon completion, please send me a copy of your quarterly reports as well.

I can’t believe we are well passed being half way through the year. I appreciate all of you. This year has been extremely smooth. Welcome back to the Spring Semester!!

Magan at ext 6216

Planning and Development

We create educational possibilities for the CSI community and build public partnerships through innovative planning, fundraising, and grant development.