On behalf of the Office of Planning and Development, thank you for reading the CSI Grants Gazette! We hope you will find the information contained inside useful in pursuing grant funding. As most of you know, grant funding is of increasing importance due to fiscal constraints at both the state and federal levels. We here in the Office of Planning and Development are pleased to help you in any way we can.

So what are some of those ways? What are some of the services you can expect from your Grant Development Coordinator? It would be easy for me to say “Whatever it takes” (which is true: I’ll help in any way I can!), but that’s a little vague. Here are some of the specific kinds of things we can assist you with:

- **Funding research**—there are a multitude of resources (both hard copy and electronic) available to seek funding sources for grant applications. I’d be happy to sit down with you and review some possible funding avenues we might pursue. Of course, ya gotta come in and see me first!

- **Proposal development**—one of the greatest challenges educators face today is time management. Faculty are very busy, and the idea of having to fit in grant writing time is daunting to say the least. As your Grant Development Coordinator, it is my responsibility to take the lead in writing, reviewing, editing and submitting grant proposals. I’ll make the process as easy for faculty as possible, and who knows? You just might enjoy it!

- **Grant management expertise**—getting a grant is only half the battle. Managing external funding can be tricky. Get the latest grant management information to keep your program on-track and running smoothly.

- **Budgetary issues**—not sure what matching is? Unsure of how much indirect to charge in your budget? Let us help you unravel all of the strings that come with external funding!

These are but a few of the ways we can be of service to faculty. As we are part of Planning and Development, we can assist in program development and implementation as well as grant-related activities. Contact any of the following folks for more information. Thanks again for your time, and we look forward to seeing you soon!

Greg Rogers, Grant Development Coordinator  x 6248
Monica Castañeda-Kessel, HCDC Grant Writer  x 6258
Magan Ruffing, Grant Accountant  x 6216
Donanna McKinstry, Office Specialist  x 6244
Hats Off.....
to this Month’s Money Magicians!...

...Mark Sugden, Department Chair, Biology—working with 4-year institutions in Idaho, Mark represented CSI in the INBRE (Idea Network of Biomedical Research Excellence) project. Focusing on the “Pipeline to Education” objective, CSI will receive $298,449 in funding. Excellent, Mark!

...Edit Szanto, Library and Instructional Technology Center Director—making reference materials electronically available to residents in Twin Falls County is the focus of a recent award of $20,925 to CSI. Partnering with the Twin Falls Public Library and the Burley Public Library, Edit’s project links the group with networked virtual reference services. Great community partnership, Edit!

Other grants recently submitted and awaiting approval include:

- Four Nursing and other HHS grants totaling $1.6 million
- Disability Demonstration Project- $382,328
- Advanced Technology in Education- $250,000
- “Dreamcatcher” youth program- $10,000

What’s YOUR Great Idea?
Get a Grant and Make Some Magic TODAY!
Current
Grant Opportunities

Here are a few of the many grant competitions currently underway. For more information on these and other grants, contact the Planning and Development Office. Thanks!

1. **Course, Curriculum and Laboratory Improvement (CCLI)**-from National Science Foundation, CCLI seeks to improve STEM courses. For more information, see [www.nsf.gov/grants](http://www.nsf.gov/grants)

2. **Environmental Literacy Grants** -from the Department of Commerce, this grant seeks to create and/or improve partnerships that promote environmental literacy. For more information, see [www.tgci.com/funding/fedResult.asp](http://www.tgci.com/funding/fedResult.asp)

3. **Staples Foundation for Learning** -supports programs that provide job skills and/or education for all, with emphasis on disadvantaged youth. For more information, see [www.staplesfoundation.org/foundation.html](http://www.staplesfoundation.org/foundation.html)

4. **Leland D. Beckman Foundation** -a private, Idaho-based foundation, the Beckman Foundation supports educational and community development activities in southern and eastern Idaho. Contact Greg for more information.

5. **Community Food and Nutrition Program** -coordinated by the Department of Health and Human Services, this program seeks to provide nutrition and education to low-income individuals. For more information, see [www.communitynutrition.org](http://www.communitynutrition.org)

Good Luck and Good Hunting!
MAGAN’S 2 CENTS...

This month I would like to touch on time and effort tracking. Although it is a grueling process, it is very necessary. Due to tight budgets, external funding sources, and split funding between state and federal monies, it is absolutely crucial to track our time and effort when salaries are split between funding sources. We are required to track and document this information for audit purposes.

As the new fiscal year approaches, please be aware that if your salary is funded partially by a grant, or is split between state and federal funding, you must complete a monthly time and effort sheet. The overall process is a bit overwhelming at first….however, we have worked with several different departments in creating a process that works for each of them. I have the forms and would love to assist you in this process. Please contact me if you fall into this category with questions or help in getting started.

Our fiscal year-end is just around the corner. I would like to remind our current grant managers & grant teams to be reviewing their overall budgets and watching individual line-item budgets. If you need assistance in this process….PLEASE, PLEASE….give me a call. I would be happy to help.

MONICA’S MAGIC...

There are a lot of great things going on! The Health Care Development Council (HCDC) will begin a strategic planning retreat for the partnership on May 18, 2005. They will reflect on the past achievements, revisit current target areas, and plan for future target areas. During the last few weeks, a Community Health Improvement grant has been submitted as well as a Rural Health Care Access grant. We are waiting to hear on the nursing grants submitted in December. If you have any questions, please call me at ex. 6258.

GREG, THE GRANT GUY SEZ...

...you can use the Internet to speed up your search for grant funding. Doing so saves time and effort as opposed to hard copy publications. In addition, many grants are required to be submitted electronically, and any experience you can gain with these sites will help you in the long run.

For federal grants, the main source of funding notification is the grants.gov website (www.grants.gov). Grants.gov has a complete listing of new and current grant competitions for ALL government departments. It is significantly easier to glean information from than the Federal Register. Simply go to the web site and find “Find Grant Opportunities”. Or you can use the search function and type in the subject of the grant. Grants.gov provides hot links to the individual federal departments offering the grants. The main department utilized by community colleges for grant funding is, of course, the Department of Education (www.ed.gov).

For private foundation funding, the Grantsmanship Center and the Foundation Center are great places to search. The Grantsmanship Center web site is www.tgci.com/funding and the Foundation Center can be accessed at www.fdncenter.org. Each of these sites gives you the capability to search for a specific funder or a specific topic. In either case, these sites can be a great help in searching for funding. One of the biggest challenges in grant writing is to find the right funder for your project. By using these simple tips, your search and your successful grant application can be made a lot easier. For more information, give me a call at xt. 6248. Good luck and good hunting!

Fiscal Tip: Did you know that there is a procedure in place for submitting invoices to external 3rd parties for reimbursement? It is crucial that invoices being sent out contain necessary and consistent information. Please contact Dawn Orr at ext. 6204 for details.